



Workshop Delivery and Stretch Coaching Advice and Protocols during Covid-19

During these very unusual times, your facilitators and stretch coaches will be continuing to support you to ensure that you remain on track and achieve your apprenticeship while keeping you safe during your apprenticeship learning.

To do this we will:

- deliver workshops in the form of live webinars via Microsoft Teams. These sessions will be recorded for learners who cannot attend the original webinar and for you to re-watch if you need to
- your stretch coach will continue to work with you via online contact and telephone instead of face-to-face. Your 121 stretch coaching meetings and study hubs will take place on Microsoft Teams or a similar online platform
- as usual, the Aptem e-learning portfolio will be used for you to access resources, upload evidence and receive your feedback
- if you are undertaking functional skills alongside your apprenticeship then Twenty Twenty will continue to work with you remotely. Exams will be organised and conducted following strict social distancing guidelines
- if you don't feel safe or have any concerns during this period, contact your stretch coach and / or follow your employer's safeguarding policies for support

If you have any queries during this time, please contact your Stretch Coach.